



2016

School Board Meeting Minutes

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**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

January 12, 2016

I. CALL TO ORDER

II. ELECTION OF 2016 BOARD OFFICERS

III. APPROVAL OF THE MINUTES

- 3.1 (a) Special Called Meeting, December 8, 2015
- (b) Regular School Board Meeting, December 8, 2015

IV. ADOPTION OF THE AGENDA

V. COMMENTS FROM THE PUBLIC
NONE

VI. SPECIAL REPORTS AND RECOGNITION

- 6.1 Extra Mile Award
- 6.2 Recognition of "Shoes for All God's Children" – Ava Smith and Rudy Mangham
- 6.3 Recognition of "Towaliga Baptist Church
- 6.4 Recognition of "Let's Wrap Program" – Pam Browning and Susan Earnhart

VII. SUPERINTENDENT'S REPORT

- 7.1 Personnel Report
- 7.2 Surplus Property and Textbooks
- 7.3 Approval of FY17 System Calendar
- 7.4 Realtor Services for Mulberry Property
- 7.5 Recommendation to Contract with Copier Vendor

VIII. FINANCIAL

- 8.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for December, 2015

IX. OTHER BUSINESS

- 9.1 Use of Facilities:
 - (a) Request from Butts County Industrial Development Authority to Rent the Old Jackson High Gym for a Job Fair on February 9, 2016
 - (b) Request from Partners for Smart Growth to Rent the Rufus Adams Auditorium for the Political Forum for Local Candidates on April 21, 2016 and October 13, 2016
 - (c) Request from Abundant Life Church to Rent the Rufus Adams Auditorium for the ALC Conference on April 29 and 30, 2016

- 9.2 Out-of-District Travel - NONE

X. INFORMATION ITEMS

- 10.1 School Council Minutes: DES
- 10.2 Monthly Tribunal Report
- 10.3 Monthly Operations Report
- 10.4 Monthly Curriculum, Instruction and Assessment Report
- 10.5 FY17 Budget Timeline

XI. ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the meeting to order with the Pledge of Allegiance.

Board Chairman, Johnny Morris, turned the meeting over to Superintendent Robert Costley for election of 2016 Board Officers. Superintendent Costley opened the floor for nominations for Board Chairman. Clifford Marshall nominated Johnny Morris and seconded by Bobby Craven. Mr. Costley asked if there were any additional nominations. With no more nominations, Mamie Crawford moved to close the floor for nominations and seconded by Clifford Marshall. Johnny Morris was elected Board Chairman for 2016 with a 4-0 vote with Mr. Morris abstaining.

Mr. Costley turned the meeting over to Johnny Morris who then opened the floor for nominations for Vice-Chairman. Mamie Crawford nominated Clifford Marshall and seconded by Bobby Craven. Mr. Morris asked if there were any additional nominations. With no more nominations, Millard Daniel moved to close the floor for nominations and seconded by Mamie Crawford. Clifford Marshall was elected Vice- Chairman for 2016 with a 4-0 vote with Mr. Marshall abstaining.

Johnny Morris called regular monthly meeting of the Butts County Board of Education to order.

On a motion by Clifford Marshall, seconded by Mamie Crawford, the board unanimously approved the minutes from the Special Called Meeting/Executive Session held on December 8, 2015 at 6 p.m. and the Regular Monthly School Board Meeting at 7 p.m. as presented. Said minutes are hereby made a part of these minutes by reference.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the agenda as presented. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Superintendent Robert Costley congratulated Stephanie Corley, Jackson Elementary School Teacher, and Christy Goolsby, Jackson Elementary School Parent as Teacher Educator, as the winners of the January 2016 Extra-Mile Award. Board Member Millard Daniel read the excerpt for and presented the award to Stephanie Corley who was nominated by Jackson Elementary School Teacher Doug. Board Chair Johnny Morris read the excerpt for and presented the award to Christy Goolsby who was nominated by Butts County Schools Family Enrichment Center Coordinator Melissa Morris.

On behalf of the Board of Education, Superintendent Robert Costley gave recognition to Ava Smith and Rudy Mangham in their absence for volunteering their time for the Shoes for All God's Children Project. They have been providing shoes for the past 35+ years for the Butts County School System and Community. Recognition was given to Pastor J. Sanders in his absence for the Towaliga Baptist Church providing books for all at Jackson Elementary School. Recognition was also given to Pam Browning and Suzanne Earnhart for the Let's Wrap Program.

They volunteered their time to provide new winter coats to Pre-K to 5th grade students in Butts County Schools. The Let's Wrap - Coat Project has been providing coats for the last 7 years. All groups included our children who are involved with our Parents as Teachers Programs – this included infants to toddlers.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the monthly personnel report as presented. Said personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Bobby Craven, seconded by Clifford Marshall, and the board unanimously approved the 2016-2017 school year calendar for final approval. Said 2016-2017 school year calendar is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved Realtor Services for the Mulberry Elementary Property. The Mulberry Property will be marketed by Ray Bitrick with Coldwell Banker Bullard Realty of Jackson, Georgia. Mr. Bitrick provided a proposed listing agreement for Mulberry Property. **A copy of the proposed listing agreement will be placed in the minute attachment notebook.** Said Realtor Services for Mulberry Property are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Bobby Craven, and the board unanimously approved a contract for copier services from Federal Graphics of Macon, Georgia, for a one-year contract (with an annual renewal option). Said Contract with Copier Vendor is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for December 2015. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for December 2015 are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford and the board unanimously approved the following requests for the use of facilities: from Butts County Industrial Development Authority to rent the Old Jackson High Gym (Franklin Street Gym) for a job fair on February 9, 2016; from the Partners for Smart Growth to rent the Rufus Adams Auditorium for the Political Forum for Local Candidates on April 21 and October 13, 2016; and from Abundant Life Church to rent the Rufus Adams Auditorium for the ALC Conference on April 29 and 30, 2016. Said requests for use of facilities are hereby made a part of these minutes by reference.

There were no requests for Out-of-District travel.

School Council Minutes were submitted by Daughtry Elementary School for review by

the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of December 2015.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of January 2016.

The superintendent submitted a FY17 Budget Completion Timeline handout for review by the board.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Bobby Craven, the board voted unanimously to adjourn.

**BUTTS COUNTY SCHOOLS
BOARD OF EDUCATION
SPECIAL CALLED MEETING
AGENDA**

February 9, 2016 5:30 PM

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. FY 2017 BUDGET PROJECTION**
- IV. STAFF SALARIES IN FY17**
- V. FINE ARTS PROGRAM IN FY16**
- VI. FOREIGN LANGUAGE PROGRAM FY17**
- VII. EXECUTIVE SESSION**
 - 1. Personnel**
 - 2. Real Estate**
- VIII. ADJOURN**

The Butts County Board of Education held a Special Called School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, and Superintendent Robert Costley.

Johnny Morris called the meeting of the Butts County Board of Education to order.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the agenda as presented.

Mr. Costley informed the board about the FY 2017 Budget Projection.

Mr. Costley informed the board about the Staff Salaries in FY17, and he proposed a 2% increase in salaries for all employees. He also discussed revising salary schedules to address those schedules with less than 18 minimum salary steps.

Mr. Costley informed the board about the Fine Arts Program in FY16, and he proposed the addition of a third band teacher in order to expand the concert band program to 5th grade in FY17.

Mr. Costley informed the board about the Foreign Language Program FY17, and he proposed the addition of a Spanish teacher to teach 8th grade at HMS, along with additional Spanish I and II courses at JHS.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board voted unanimously to move into Executive Session to discuss personnel and real estate.

On a motion by Bobby Craven, seconded by Millard Daniel, the board voted unanimously to move out of Executive Session with no action taken in executive session.

There being no other business to be considered, on a motion by Bobby Craven, seconded by Millard Daniel, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

February 9, 2016

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

2.1 Regular School Board Meeting, January 12, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

NONE

V. SPECIAL REPORTS AND RECOGNITION

5.1 Extra Mile Award

5.2 DAR Essay Contest Winners: Brionna Abercrombie, 5th Grade/DES

Alexandria Liner, 7th Grade/HMS

Shelby Farmer, 8th Grade/HMS

Lindsay Shurtz, 11th Grade/JHS

VI. SUPERINTENDENT'S REPORT

6.1 Personnel Report

6.2 Surplus Property and Textbooks

6.3 DES Telehealth Initiative

6.4 Request to Apply for Fresh Fruit and Vegetable Grant for FY17

VII. FINANCIAL

7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for January, 2016

VIII. OTHER BUSINESS

8.1 Use of Facilities:

(a) Request from Macedonia Missionary Baptist Church to Rent the Rufus Adams Auditorium for the Musical Gospel Fest on July 23, 2016

(b) Request from Stark United Methodist Church to Rent the Old Jackson High School Gym Showers for the River of Life-Community Home Repairs on June 7-11, 2016

8.2 Out-of-District Travel

(a) Request from JHS 9-12 Grades to Attend the Atlanta Marriott HOSA State Leadership Training and Competitions on February 27 – March 1, 2016

(b) Request from JHS 9-12 Grades to Travel to the Classic Center in Athens, GA, on March 6-8, 2016

(c) Request from JHS FCCLA to Attend the FCCLA State Competition in Athens, GA, on March 20-22, 2016

IX. INFORMATION ITEMS

9.1 School Council Minutes: HMS, SES

9.2 Monthly Tribunal Report

9.3 Monthly Operations Report

9.4 Monthly Curriculum, Instruction and Assessment Report

9.5 Testing FY16 Calendar

9.6 Vehicles Replacement Report

9.7 Energy Management Initiative – 3 Year Data Report

9.8 JHS 2nd Place Division I Winners For Griffin RESA 2016 Regional HS Math Contest

9.9 Appointment of GSBA Delegates for June 2016

X. ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on January 12, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Mamie Crawford, seconded by Millard Daniel, the board unanimously approved the agenda as presented. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Superintendent Robert Costley congratulated Todd Kelly, Henderson Middle School custodian, and Stephanie Smith, Daughtry Elementary School Teacher, as the winners of the February 2016 Extra-Mile Award. Vice-Chairman Clifford Marshall read the excerpt for and presented the award to Todd Kelly who was nominated by Henderson Middle School Principal Renee Burgdorf and HMS Student Record Clerk Natalie Johnson. Board Chair Johnny Morris read the excerpt for and presented the award to Stephanie Smith who was nominated by Daughtry Elementary School Principal Fran Dundore.

Mrs. Sue Oglesby, representing the William McIntosh Chapter of the Daughters of the American Revolution, recognized the 5th – 8th grade winners of the DAR American History Essay Contest: Brionna Abercrombie - 5th grader at Daughtry Elementary School, Alexandria Liner - 7th grader at Henderson Middle School, and Shelby Farmer – 8th grader at HMS. Essays were written on “Colonial Family’s Reaction to the Stamp Act.” The 9th – 12th grade winner of the Christopher Columbus Essay co-sponsored by the National Italian American Foundation is Lindsay Shurtz – 11th grader at Jackson High School. All winners from 5th to 8th grades received a certificate, an American History medal and a cash award from the DAR. Lindsay Shurtz received a certificate. Lindsay won at the District and Chapter levels. All were congratulated by the board.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved the monthly personnel report with an addendum. Said monthly personnel report with an addendum is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Bobby Craven, and the board unanimously approved DES Telehealth Initiative. Butts County School System and Southside Medical Centers (SMC) are opening a school-linked health center at Daughtry Elementary School. The center will offer comprehensive primary health

services to its students and staff. In attendance were James Freeman and Kelly Clayton of Southside Medical with Kim Conley, Dr. Melinda Ellis, and Susan Sarsany. The superintendent recognized the work of Sandra Haisten of the LET office in her absence. Said DES Telehealth Initiative is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the request from Nicole James of SNP to apply for the Fresh Fruit and Vegetable Program Grant for FY17. This grant provides funding for fresh fruit and vegetable snacks served in elementary schools. Said request to apply for Fresh Fruit and Vegetable Grant for FY17 is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Bobby Craven and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for January 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for January 2016 are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Bobby Craven, seconded by Millard Daniel, and the board unanimously approved the following requests for use of facilities: from Macedonia Missionary Baptist Church to Rent the Rufus Adams Auditorium for the Musical Gospel Fest on July 23, 2016; and from Stark United Methodist Church to use the Old Jackson High School Gym Showers for the River of Life – Community Home Repairs on June 7-11, 2016 (fees waived). Said requests for use of facilities are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford and the board unanimously approved the following requests for out-of-district travel: from JHS 9-12 grades to attend the Atlanta Marriott HOSA State Leadership Training and Competitions on February 27 – March 1, 2016, from JHS 9-12 grades to travel to the Classic Center in Athens, GA, on March 6-8, 2016, and from JHS FCCLA to attend the FCCLA State Competition in Athens, GA, on March 20-22, 2016. Said requests for out-of-district travel are hereby made a part of these minutes by reference.

School Council Minutes were submitted by Henderson Middle School and Stark Elementary School for review by the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of January 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of February 2016.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Testing FY16 Calendar.

Lamar Smith, Director of Transportation, provided the board with an assessment on the safety and maintenance of white fleet vehicles. Mr. Smith proposed a gradual replacement

program that would surplus current vehicles with newer used vehicles.

Mr. Shannon Christian, Assistant Superintendent of Operations, informed the board about the Energy Management Initiative – 3 Year Data Report. Mr. Christian reported that the school system has seen over \$400,000 in electricity cost savings over the three years due to our energy savings initiative efforts system-wide.

Mr. Costley informed the board about the JHS 2nd Place Division I winners for Griffin RESA 2016 Regional HS Math Contest.

Board Chair and the board appointed Board Member Millard Daniel as the GSBA Delegate to serve for June 2016. Board Member Mamie Crawford was appointed as the alternate delegate.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Bobby Craven, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

March 8, 2016

- I. CALL TO ORDER**
- II. APPROVAL OF THE MINUTES**
 - 2.1 (a) Special Called Meeting, February 9, 2016
 - (b) Regular School Board Meeting, February 9, 2016
- III. ADOPTION OF THE AGENDA**
- IV. COMMENTS FROM THE PUBLIC**

NONE
- V. SPECIAL REPORTS AND RECOGNITION**
 - 5.1 Extra Mile Award
 - 5.2 2016 Regional Science and Engineering Fair Winners – JHS
 - 5.3 2016 Regional Literacy Day Competition Winners – Grades 3-5 & Grades 6-8
- VI. SUPERINTENDENT’S REPORT**
 - 6.1 Personnel Report
 - 6.2 Surplus Property and Textbooks
 - 6.3 Addendum to Strategic Waivers School System (SWSS) Partnership Contract
 - 6.4 Approval of Revised Salary Scales FY17
 - 6.5 Approval of Sale of Mulberry Property
- VII. FINANCIAL**
 - 7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for February, 2016
- VIII. OTHER BUSINESS**
 - 8.1 Use of Facilities:
 - (a) Request from Jackson Butts County NAACP to Rent the Stark Elementary School Cafeteria and Kitchen for the Freedom Fund Banquet on September 24, 2016
 - (b) Request from Beverly’s Nursery & Day Care to Rent the Rufus Adams Auditorium for a Pre-K End of the Year Program on May 12, 2016
 - (c) Request from Heart & Soul Gospel Group to Rent the Rufus Adams Auditorium for a Gospel Concert on June 12, 2016
 - 8.2 Out-of-District Travel
 - (a) Request from JHS Speech & Debate to Attend the National Speech & Debate Association’s National Tournament in Salt Lake City, Utah, on June 12-18, 2016
 - (b) Request from JHS Cheerleading Department to Attend UCA Cheerleading Camp at Edgewater Beach Resort in Panama City Beach, FL, on June 9-12, 2016
- IX. INFORMATION ITEMS**
 - 9.1 School Council Minutes: DES, HMS
 - 9.2 Monthly Tribunal Report
 - 9.3 Monthly Operations Report
 - 9.4 Monthly Curriculum, Instruction and Assessment Report
 - 9.5 School Board Appreciation Week – March 14-18, 2016
- X. EXECUTIVE SESSION**
 - 10.1 Personnel
- XI. ADJOURNMENT**

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Bobby Craven, seconded by Clifford Marshall, the board unanimously approved the minutes from the Special Called Meeting and the Regular Monthly School Board Meeting on February 9, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Millard Daniel, seconded by Clifford Marshall, the board unanimously approved the agenda as presented. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Superintendent Robert Costley congratulated Dr. Jay Ellis, Learning Support Specialist at Daughtry Elementary School, and Martha Pulliam, Jackson High School Bookkeeper, as the winners of the March, 2016, Extra-Mile Award. Board member Bobby Craven read the excerpt for and presented the award to Dr. Jay Ellis who was nominated by Daughtry Elementary School Nurse Kim Conley. Board member Mamie Crawford read the excerpt for and presented the award to Martha Pulliam who was nominated by Jackson High School Teacher Elizabeth McConnell.

On behalf of the board, Superintendent Robert Costley recognized and presented certificates of excellence to the winners of the 2016 Griffin RESA Regional Science & Engineering Fair and the 2016 Griffin RESA Regional Literacy Days Competition. **A complete list of winners will be placed in the minute attachment notebook.**

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the Addendum to Strategic Waivers School System (SWSS) Partnership Contract. Said Addendum to Strategic Waivers School System (SWSS) Partnership Contract is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the Approval of Revised Salary Scales FY17. Said Approval of Revised Salary Scales FY17 is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved a sales contract of the former North Mulberry Elementary property. **A copy of said contract will be placed in the minute attachment notebook.** Said Approval of Sale of Mulberry Property is hereby made a

part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for February 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for February 2016 are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Bobby Craven, and the board unanimously approved the following requests for use of facilities: from Jackson Butts County NAACP to rent the Stark Elementary School Cafeteria and Kitchen for the Freedom Fund Banquet on September 24, 2016; from Beverly's Nursery & Day Care to rent the Rufus Adams Auditorium for a Pre-K End of the Year Program on May 12, 2016; and from Heart & Soul Gospel Group to rent the Rufus Adams Auditorium for a Gospel Concert on June 12, 2016. Said requests for use of facilities are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford and the board unanimously approved the following requests for out-of-district travel: from JHS Speech & Debate to attend the National Speech & Debate Association's National Tournament in Salt Lake City, Utah, on June 12-18, 2016; and from JHS Cheerleading Department to attend UCA Cheerleading Camp at Edgewater Beach Resort in Panama City Beach, FL, on June 9-12, 2016. Said requests for out-of-district travel are hereby made a part of these minutes by reference.

School Council Minutes were submitted by Daughtry Elementary School and Henderson Middle School for review by the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of March, 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of March, 2016.

March 14 - 18, 2016, has been set aside for School Board Appreciation Week.

On a motion by Clifford Marshall, seconded by Millard Daniel, the board voted unanimously to move into Executive Session to discuss personnel.

On a motion by Bobby Craven, seconded by Millard Daniel, the board voted unanimously to move out of Executive Session with no action taken in executive session.

There being no other business to be considered, on a motion by Clifford Marshall, seconded by Bobby Craven, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
JOINT QUARTERLY MEETING
OF COUNTY ELECTED OFFICIALS
AGENDA**

March 17, 2016 6 PM

Joint Quarterly Meeting

Jackson Butts County Administrative Building

BUTTS COUNTY

March 17, 2016

JACKSON, GEORGIA

The Butts County Board of Education met with Butts County Elected Officials on Thursday, March 17, 2016, at Jackson Butts County Administrative Building at 625 W. 3rd Street, Jackson, GA. The joint meeting is held quarterly to give Butts County elected officials an opportunity to discuss projects, problems and goals of the county and community.

**BOARD OF EDUCATION
SPECIAL CALLED MEETING
AGENDA**

181 North Mulberry Street, Jackson, GA 30233

March 24, 2016 5:30 PM

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. APPROVAL OF PERSONNEL**
- III. ADJOURNMENT**

BUTTS COUNTY

March 24, 2016

JACKSON, GEORGIA

The Butts County Board of Education held a Special Called School Board Meeting at the Butts County School System Administrative Office with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Mamie Crawford, and Deputy Superintendent Melinda Ellis. Superintendent Robert Costley was not present due to being subpoenaed to a Public Service Commission Hearing in Atlanta, GA. Deputy Superintendent Dr. Melinda Ellis presided as the Chief Executive Officer in the place of Mr. Costley. Millard Daniel was not present.

Johnny Morris called the meeting to order.

On a motion by Clifford Marshall, seconded by Mamie Crawford, the board unanimously approved the agenda as presented.

On recommendation by Dr. Melinda Ellis, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved the personnel report as presented.

There being no other business to be considered, on a motion by Clifford Marshall, seconded by Mamie Crawford, the board voted unanimously to adjourn the meeting.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

April 19, 2016

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

- 2.1 (a) Regular School Board Meeting, March 8, 2016
- (b) Joint Quarterly Meeting of County Elected Officials, March 17, 2016
- (c) Special Called Meeting, March 24, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

NONE

V. SPECIAL REPORTS AND RECOGNITION

- 5.1 Extra Mile Award
- 5.2 2016 Regional Young Georgia Authors Writing Competition Winners

VI. SUPERINTENDENT'S REPORT

- 6.1 Personnel Report
- 6.2 Surplus Property and Textbooks
- 6.3 Approval of Revised Salary Scales FY17
- 6.4 Recommendation for the Bookworms Training and Books
- 6.5 Recommendation to Expand Security Cameras at JHS
- 6.6 Request for Authorization of Funds to Purchase Transportation Service Vehicle (FINAL)
- 6.7 Recommendation to Purchase SNP Equipment
- 6.8 Recommendation for the Edivate Professional Learning System

VII. FINANCIAL

- 7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for March, 2016

VIII. OTHER BUSINESS

- 8.1 Use of Facilities:
 - (a) Request from Georgia College of Vehicle Rescue/Butts Co. Fire Department to Rent the Rufus Adams Auditorium for the Vehicle Rescue Extrication School for First Responders on October 7, 8, and 9, 2016
 - (b) Request from Macedonia Missionary Baptist Church to Rent the Stark Elementary School Cafeteria & Kitchen for the 1st Lady Luncheon on July 23rd, 2016
 - (c) Request from Cornelius J Watts Scholarship to Rent the Old JHS Gym for the Basketball Tournament on May 14, 2016
 - (d) Request from Butts Co Life Enrichment Team to Rent the Ernest Battle Professional Development Center for Retirement for Sandra Haisten on April 29, 2016
- 8.2 Out-of-District Travel
 - (a) Request from JHS HOSA to attend the Georgia HOSA 39th International Leadership Conference in Nashville, Tennessee on June 21-26, 2016
 - (b) Request from JHS FFA to attend the State FFA Leadership Convention at the Macon Coliseum in Macon, GA, on April 28 – 30, 2016

IX. INFORMATION ITEMS

- 9.1 School Council Minutes: JES, HMS, SES
- 9.2 Monthly Tribunal Report
- 9.3 Monthly Operations Report
- 9.4 Monthly Curriculum, Instruction and Assessment Report

X. EXECUTIVE SESSION

- 10.1 Real Estate and Personnel

XI. ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Clifford Marshall, seconded by Mamie Crawford, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on March 8, 2016, Joint Quarterly Meeting of County Elected Officials on March 17, 2016, and Special Called Meeting on March 24, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Mamie Crawford, seconded by Millard Daniel, the board unanimously approved the agenda as presented. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Chairman Morris congratulated Erin Downing, Stark Elementary School Speech Language Pathologist and Special Ed. Team Leader for Special Needs Preschool as the winner of the April 2016 Extra-Mile Award. Board chairman Johnny Morris read the excerpt for and presented the award to Erin Downing who was nominated by Stark Elementary School Assistant Principal Kameron Todd. Mrs. Downing was accompanied by a host of family members.

On behalf of the board, Superintendent Robert Costley recognized and presented 1st place winners of Griffin RESA 2016 Regional Young Georgia Authors Writing Competition certificates of excellence. Isabella Burrell, 5th grader of Daughtry Elementary School, and Audrey Western, 7th grader of Henderson Middle School, were presented with awards. Cameron McCall, 4th grader of Stark Elementary School, was not in attendance, but was recognized.

On behalf of the board, Superintendent Robert Costley recognized and congratulated Nicole James, BCSS School Nutrition Director, for being awarded the Georgia State School Nutrition Director of the Year by Georgia School Nutrition Association.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the monthly personnel report with an addendum and administrators' contracts recommendation. Said monthly personnel report with an addendum and administrators' contracts recommendation are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the Approval of Revised Salary Scales FY17. Said Approval of Revised Salary Scales FY17 is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel,

seconded by Mamie Crawford, and the board unanimously approved the Recommendation for the Bookworms Training and Books. The request, in the amount of \$25,000, provides for consultant fees for Dr. Walpole and Dr. McKenna, creators of the Bookworms Reading Program. The second request, in the amount of \$35,140.98, provides for texts needed to teach the program for use in all K-5 classrooms. **A copy of contract will be placed in the minutes attachment notebook.** Said Recommendation for the Bookworms Training and books is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Bobby Craven, and the board unanimously approved the Recommendation to Expand Security Cameras at JHS. This is for additional and increasing outdoor security coverage at JHS. Only two of the five companies that showed interest responded with bids: Micro Technology Consultants (MTC), Warner Robbins, GA, \$39,584, and Adapt to Solve, LaGrange, GA, \$39,784. The Assistant Superintendent of Operations recommends that MTC be awarded the work.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the Request for Authorization of Funds to Purchase Transportation Service Vehicle (FINAL). The Assistant Superintendent requests the Board authorization to spend up to \$35,000 including TAVT from E-SPLOST on a used service vehicle for the transportation department. Said Request for Authorization of Funds to Purchase Transportation Service Vehicle (FINAL) is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Bobby Craven, and the board unanimously approved the Recommendation to Purchase SNP Equipment. Director of School Nutrition received bids from four vendors to replace a steam cooker at DES and hot holding rethermilization cabinet unit for JHS. The Assistant Superintendent of Operations recommends the purchase of the equipment from Atlanta Fixture & Sales Company for the estimated cost of \$21,816 with E-SPLOST funds. Said Recommendation to Purchase SNP Equipment is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Millard Daniel, and the board unanimously approved the Recommendation for the Edivate Professional Learning System. The use of School Improvement Network, newly named Edivate will support personalized learning opportunities. The Deputy Superintendent recommends the purchase of Edivate utilizing Title II funds at estimated cost of \$39,340. Said Recommendation for the Edivate Professional Learning System is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for March 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for March 2016 are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Bobby Craven, and the board unanimously approved the following requests for use of facilities: from Jackson Butts County NAACP to rent the Stark Elementary School Cafeteria and Kitchen for the Freedom Fund Banquet on September 24, 2016; from Beverly's Nursery & Day Care to rent the Rufus Adams Auditorium for a Pre-K End of the Year Program on May 12, 2016; and from Heart & Soul Gospel Group to rent the Rufus Adams Auditorium for a Gospel

Concert on June 12, 2016. Said requests for use of facilities are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved the following requests for use of facilities: from Georgia College of Vehicle Rescue/Butts Co. Fire Department to rent the Rufus Adams Auditorium for the Vehicle Rescue Extrication School for First Responders on October 7, 8, and 9, 2016; from Macedonia Missionary Baptist Church to rent the Stark Elementary School Cafeteria & Kitchen for the 1st Lady Luncheon on July 23, 2016; from Cornelius J. Watts Scholarship to rent the Old JHS Gym for the Basketball Tournament on May 14, 2016; and from Butts Co. Life Enrichment Team to rent the Ernest Battle Professional Development Center for retirement for Sandra Haisten on April 29, 2016. Said requests for use of facilities are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford and the board unanimously approved the following requests for out-of-district travel: from JHS HOSA to attend the Georgia HOSA 39th International Leadership Conference in Nashville, Tennessee on June 21-26, 2016; and from JHS FFA to attend the State FFA Leadership Convention at the Macon Coliseum in Macon, Georgia on April 28-30, 2016. Said requests for out-of-district travel are hereby made a part of these minutes by reference.

School Council Minutes were submitted by Jackson Elementary School, Henderson Middle School, and Stark Elementary School for review by the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of April 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of April 2016.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board voted unanimously to move into Executive Session to discuss real estate and personnel.

On a motion by Bobby Craven, seconded by Millard Daniel, the board voted unanimously to move out of Executive Session with no action taken in executive session.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Bobby Craven, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

May 10, 2016

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

2.1 Regular School Board Meeting, April 19, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

NONE

V. SPECIAL REPORTS AND RECOGNITION

5.1 Extra Mile Award

5.2 Recognition of the Participants in the Duke University TIP (Talent Identification Program)

5.3 Recognition of Retirees

5.4 United Way Award Presentation

VI. SUPERINTENDENT'S REPORT

6.1 Personnel Report

6.2 Surplus Property and Textbooks: NONE

6.3 Approval of Purchase Orders for Technology Purchases (Title I)

6.4 Recommendation for Approval of Edgenuity

6.5 Recommendation to Contract Custodial Services

6.6 Maintenance Vehicle Budget Recommendation

6.7 Fiber Intranet Upgrade

6.8 E-Rate Consulting Contract

6.9 Recommendation for RDH Sideline Drainage Repair (GMP)

VII. FINANCIAL

7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for April, 2016

VIII. OTHER BUSINESS

8.1 Use of Facilities: NONE

8.2 Out-of-District Travel

(a) Request from DES 4th & 5th Grades to travel to Space Camp in Huntsville, AL, May 13-15, 2016

(b) Request from JHS FFA/FCCLA 9th-12th Grades to attend the Georgia FFA-FCCLA Summer Leadership Camp in Covington, GA, June 27th – July 1st, 2016

IX. INFORMATION ITEMS

9.1 School Council Minutes

9.2 Monthly Tribunal Report

9.3 Monthly Operations Report

9.4 Monthly Curriculum, Instruction and Assessment Report

9.5 Preliminary FY17 Budget Draft

9.6 2015 CCPRI Score Report

X. ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Clifford Marshall, seconded by Millard Daniel, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on April 19, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the agenda with an addendum to the monthly personnel report as presented. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Chairman Morris congratulated Dianne Allen, BCSS Technology as the winner of the May 2016 Extra-Mile Award. Board vice-chairman Clifford Marshall read the excerpt for and presented the award to Dianne Allen who was nominated by Jackson High School Counselor Leila Robinson.

On behalf of the board, Superintendent Robert Costley recognized the 2016 7th grade participant in the Duke University Talent Identification Program (TIP) Talent Search. The was James Newman, 7th Grader at HMS, and he was selected to take the ACT to compete with not only other 7th graders, but high school students across the nation. James Newman was in attendance with his parents: Clyde Newman, 7th grade Math teacher at HMS and Jackie Newman, 3rd grade teacher at JES. He qualified for the State Level Recognition and the Academy for Summer Studies.

On behalf of the Board of Education, Superintendent Robert Costley recognized and congratulated 2016 BCSS Retiring staff. Principal: Renee Burgdorf; Assistant Principal: Melissa Griffin (not in attendance); Teachers: Mary Sue Adams (not in attendance), Tracie Brannan (not in attendance), Harrileen Conner (not in attendance), Cathleen Dees (not in attendance), Matthew Douglas, Sheryl George, and Nanci Hamlin; Paraprofessional: Peggie Raines (not in attendance); School Nutrition Program staff members: Belva Denman, Laurel Dorsey, and Deborah Hudgins; Information Services Clerk-Diagnostics: Kay Howard; and Bus Driver; Charles Rooks (not in attendance). Each retiring staff member was presented a framed certificate of recognition in appreciation of their years of service to the Butts County School System.

Mrs. Betsy Brown, United Way County Engagement Director for Butts, Henry & Rockdale counties presented to the Superintendent Robert Costley and the board the 2015 Excellence in Campaign Award and the 2015 Outstanding County Partner Award for the system's participation in the 2015 United Way campaign.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the monthly personnel report; and a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved an addendum to personnel report. Said monthly personnel report with an addendum is hereby made a part of these minutes by reference.

There were no Surplus Property and Textbooks reported for the month of May 2016.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the Approval of Purchase Orders for Technology Purchases (Title I Grant). Purchase orders are 2 for HMS, 1 for JHS and 1 for DES. **A copy of memo for purchases will be placed in the minutes attachment notebook.** Said Approval of Purchase Orders for Technology Purchases (Title I Grant) is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the renewal of Edgenuity online services for students at HMS and JHS. **A copy of the price quote for services will be placed in the minutes attachment notebook.** Said Recommendation for Approval of Edgenuity is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved that Beck Janitorial be awarded a one year contract to perform custodial services for the school system at an estimated cost of \$677,520.00. Said Recommendation to Contract Custodial Services is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved the authorization to spend up to \$25,000 from E-SPLOST revenue on a used service vehicle for the maintenance department. Said Maintenance Vehicle Budget Recommendation is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved a system contract with Progressive Communications to complete network upgrades at an estimated cost of \$373,795.00. Said Fiber Intranet Upgrade is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved Micro Technology Consultants (MTC) for recabling of network closets at DES using funding from E-Rate and the state's Connections for Classrooms grant. Mr. Costley recommended the system contract with Micro Technology Consultants (MTC) to complete the upgrades at an estimated cost of \$61,499.15. Said E-Rate Consulting Contract is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved Parrish Construction's Guaranteed Maximum Price of \$36,824 for drainage repairs and improvements on the football field using E-SPLOST funds. Said Recommendation for RDH Sideline Drainage Repair (GMP) is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for April 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for April 2016 are hereby made a part of these minutes by reference.

There was no request for use of facilities.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford and the board unanimously approved the following requests for out-of-district travel: from DES 4th & 5th Grades to travel to Space Camp in Huntsville, AL, May 13-15, 2016; and from JHS FFA/FCCLA 9th – 12th Grades to attend the Georgia FFA/FCCLA Summer Leadership Camp in Covington, GA, June 27th – July 1st, 2016. Said requests for out-of-district travel are hereby made a part of these minutes by reference.

There were no school council minutes for review by the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of May 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of May 2016.

Superintendent Robert Costley provided the board with the Preliminary FY17 Budget Draft.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the 2015 CCPRI Score Report.

There being no other business to be considered, on a motion by Mamie Crawford, seconded by Millard Daniel, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
BOARD RETREAT
WESTIN SAVANNAH HARBOR GOLF RESORT & SPA
1 Resort Drive, Savannah, Georgia 31421
The Club Board Room**

June 9, 2016 9:30 a.m.

- I. CALL TO ORDER**
- II. ESPLOST PLANNING**
- III. ACADEMIC ACHIEVEMENT & IMPROVEMENT**
- IV. FY17 BUDGET OVERVIEW**
- V. ADJOURN**

The Butts County Board of Education held a Board Retreat School Board Meeting held at the Westin Hotels & Resorts Club Board Room at 1 Resort Drive, Savannah, GA, with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, Deputy Superintendent Melinda Ellis, Assistant Superintendent Shannon Christian and Board Member-Elect Kelly Strickland Raney.

Johnny Morris called the meeting to order.

On a motion by Millard Daniel, seconded by Bobby Craven, the board approved the agenda 4 – 0 with Clifford Marshall not yet present.

E-SPLOST – Mr. Shannon Christian and representatives from Parrish Construction presented a summary of accomplishments from the E-SPLOST IV program. They outlined possible projects for the E-SPLOST V project along with cost projections should they be approved. No action was taken.

Academics – Dr. Melinda Ellis presented preliminary data from the 2016 Georgia Milestones Assessment Program Administration in BCSS Spring 2016. No action was taken.

Budget – Mr. Costley summarized the budget process for FY17 school year, and he shared that the current budget proposal included a 3% salary increase for employees next year. In addition, Mr. Costley shared recent numbers from the draft 5-year tax digest provided by the Butts County Tax Office. The rollback rate of 18.064 was presented to the board for consideration for their vote on June 30, 2016, at 10 AM at the BCSS Central Office. No action was taken.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Bobby Craven, the board voted unanimously to adjourn the meeting.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

June 14, 2016 7 PM

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

- 2.1 (a) Regular School Board Meeting, May 10, 2016
- (b) School Board Meeting Retreat, June 9, 2016 (Savannah, GA)

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

NONE

V. SPECIAL REPORTS AND RECOGNITION

- 5.1 Extra Mile Award

VI. SUPERINTENDENT'S REPORT

- 6.1 Personnel Report
- 6.2 Surplus Property and Textbooks
- 6.3 Recommendation For Fuel Up to Play 60 Grant
- 6.4 School Nutrition Program Food Bids for SY 2016-17
- 6.5 Recommendation for ERate Funded Network Maintenance
- 6.6 Recommendation for Contract Approval – DTS/WAN
- 6.7 Recommendation for ERate Consultant Contract
- 6.8 Recommendation for Renew Grounds Maintenance Contracts
- 6.9 Approval of Tentative FY 2017 Budget

VII. FINANCIAL

- 7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for May, 2016

VIII. OTHER BUSINESS

- 8.1 Use of Facilities:
 - (a) Request from Victory Evangelistic Association Inc to Rent the Rufus Adams Auditorium for the Gospel Singing Concert on September 17, 2016
- 8.2 Out-of-District Travel
 - (a) Request from JHS FFA/FCCLA to Attend the FFA/FCCLA Camp in Covington, GA, June 27 - July 1, 2016

IX. INFORMATION ITEMS

- 9.1 School Council Minutes: SES, DES
- 9.2 Monthly Tribunal Report
- 9.3 Monthly Operations Report
- 9.4 Monthly Curriculum, Instruction and Assessment Report

X. ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Clifford Marshall, seconded by Mamie Crawford, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on May 10, 2016, and School Board Meeting Retreat in Savannah, Georgia, on June 9, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the agenda as presented. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Chairman Morris congratulated Ryan Rigsby, teacher at Henderson Middle School, as the winner of the June, 2016, Extra-Mile Award. Board Member Mamie Crawford read the excerpt for and presented the award to Ryan Rigsby who was nominated by fellow employee Tametha Sheppard. Mr. Rigsby was accompanied by family members and friends.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the submission of the "Fuel Up to Play Grant" by School Nutrition Director Nicole James. The proposed grant will be for the replacement of two milk boxes at Henderson Middle School. Said recommendation for the aforementioned grant is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Millard Daniel, and the board unanimously approved the School Nutrition Program Food Bids for SY 2016-17. Said list of School Nutrition Program Food Bids for SY 2016-17 is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved a system contract with Progressive Communications in Macon, GA, for approximately 100 service hours during the 2016-17 budget year for the estimated cost of \$10,795. Over eighty-nine percent (89.04%) of these costs will be reimbursable from federal E-Rate funding (\$1,495.20) and has been accounted for in the Technology Department budget. Said Recommendation is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by

Millard Daniel, and the board unanimously approved the Charter Communications contract for DTS/WAN services for a one-year term for an estimated cost of \$105,600 based on four one-year renewals. Ninety percent (90%) of this cost will be reimbursed through E-Rate. Said recommendation is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved Universal Funding Consultants for an estimated cost of \$12,000 per year for the purpose of E-Rate consulting with three one-year options to renew. Said recommendation is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Millard Daniel, and the board unanimously approved Jewell's Landscape Design and Maintenance and Southern Pro Landscaping, Inc., contracts for an additional year for the estimated total cost of \$50,385. Said recommendation is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved the Tentative FY 2017 General Fund Budget for the school system. Said budget announcement is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for May, 2016. Said reports are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall and the board unanimously approved a request from Victory Evangelistic Association, Inc., to rent the Rufus Adams Auditorium for a gospel singing concert on September 17, 2016. Said request for use of facilities is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved a request for out-of-district travel for students from the JHS FFA/FCCLA to attend the FFA/FCCLA Camp in Covington, GA, June 27th – July 1st, 2016. Said request for out-of-district travel is hereby made a part of these minutes by reference.

School Council Minutes were submitted by Stark Elementary School and Daughtry Elementary School for review by the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the disciplinary tribunal/waiver report for the month of June, 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of June 2016.

There being no other business to be considered, on a motion by Mamie Crawford, seconded by Millard Daniel, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
SPECIAL CALLED MEETING
AGENDA**

Meeting held at 181 N. Mulberry St, Jackson, GA

June 30, 2016 10:00 a.m.

I. CALL TO ORDER

II. ADOPTION OF THE AGENDA

III. SUPERINTENDENT'S REPORT

3.1 Final Approval of FY17 Budget

3.2 Adoption of the FY17 Millage Rate

IV. PERSONNEL REPORT

4.1 Personnel Report

ADJOURNMENT

The Butts County Board of Education held a Special Called School Board Meeting at the Butts County School System Administrative Office with the following members present: Johnny Morris, Bobby Craven, Mamie Crawford, and Superintendent Robert Costley. Clifford Marshall and Millard Daniel were not present.

Johnny Morris called the meeting to order with the Pledge of Allegiance.

On a motion by Mamie Crawford, seconded by Bobby Craven, and the board unanimously approved the agenda as presented with a 3-0 vote.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Bobby Craven, and the board unanimously approved the personnel report for FY17 as presented with a 3-0 vote.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Bobby Craven, and the board unanimously approved the Final Draft of FY2017 General Fund Budget for Butts County School System with a 3-0 vote.

On a motion by Mamie Crawford, seconded by Bobby Craven, and the board unanimously approved the Adoption of the FY2016-2017 Tax Millage Rate of 18.064 as presented with a 3-0 vote, which was the legal rollback rate for the Butts County.

There being no other business to be considered, on a motion by Mamie Crawford, seconded by Bobby Craven, the board voted unanimously with a 3-0 vote to adjourn the meeting.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

July 19, 2016

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

- 2.1 (a) Regular School Board Meeting, June 14, 2016
- (b) Special Called Board Meeting, June 30, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

NONE

V. SPECIAL REPORTS AND RECOGNITION

NONE

VI. SUPERINTENDENT'S REPORT

- 6.1 Personnel Report
- 6.2 Surplus Property and Textbooks
- 6.3 CTAE Program Budget SY 2016-17
- 6.4 FY 2017 RESA Annual Membership Contract
- 6.5 Contracted Services
- 6.6 Request for Proposal for Fostering Family Leaders Program Grant from PACE/United Way
- 6.7 2016-2017 Salary Schedules

VII. FINANCIAL

- 7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for June, 2016

VIII. OTHER BUSINESS

- 8.1 Use of Facilities:
 - (a) Request from McIntosh Trail CSB to Rent the Ernest Battle Professional Development Center for the Gang Awareness Seminar on October 27, 2016
- 8.2 Out-of-District Travel: NONE

IX. INFORMATION ITEMS

- 9.1 School Council Minutes: NONE
- 9.2 Monthly Tribunal Report: NONE
- 9.3 Monthly Operations Report
- 9.4 Monthly Curriculum, Instruction and Assessment Report

X. EXECUTIVE SESSION

- 10.1 Real Estate

XI. ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Millard Daniel, seconded by Clifford Marshall, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on June 14, 2016 and the Special Called Meeting on June 30, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Mamie Crawford, seconded by Bobby Craven, the board unanimously approved the agenda. Said agenda is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the submission of the SY2016-17 CTAE Program Budget to the Georgia Department of Education. Said CTAE Program Budget is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved continuing the RESA Membership Contract for FY2016-2017 for a total of \$109,394.21. Said RESA Membership Contract for 2016-2017 is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved contracted services from the following for SY2016-2017: Karen Lewis to provide services for the after-school program for Stark Elementary School from August 10, 2016 to May 26, 2017; Norma Wilson to provide Math Coach services at Jackson High School from July 1, 2016 to June 30, 2017; and PSW, LLC, to provide assessment of student athlete injuries and immediate first aid within the limitations imposed by the scope of practice from July 1, 2016 to June 30, 2017. Said contracted services are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, the board unanimously approved the Family Enrichment Center's application for the Fostering Family Leaders Program Grant from PACE/United Way. Said request is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the a revision of the 2016-2017 Salary Schedules to include a 3% salary increase for most positions. Said 2016-2017 Salary Schedules are hereby made a

part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for June 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for June 2016 are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved a request from McIntosh Trail CSB to rent the Ernest Battle Professional Development Center for the Gang Awareness Seminar on October 27, 2016. Said request for use of facility is hereby made a part of minutes by reference.

There were no school council minutes for the month of June, 2016.

There was no student disciplinary tribunal held during the month of June 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of July 2016.

On a motion by Millard Daniel, seconded by Clifford Marshall, the board voted unanimously to move into Executive Session to discuss real estate.

On a motion by Millard Daniel, seconded by Clifford Marshall, the board voted unanimously to move out of Executive Session with no action taken in executive session.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Clifford Marshall, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

August 9, 2016 7PM

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

2.1 (a) Regular School Board Meeting, July 19, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

NONE

V. SPECIAL REPORTS AND RECOGNITION

5.1 Extra Mile

5.2 Governor's Honors Participant – Lindsay Shurtz

VI. SUPERINTENDENT'S REPORT

6.1 Personnel Report

6.2 Surplus Property and Textbooks

6.3 Policy for 30-day Review: GAE Complaints and Grievances

6.4 Immediate Revision to Policy GARH Employee Leaves and Absences

6.5 Contracted Services

VII. FINANCIAL

7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for July, 2016

VIII. OTHER BUSINESS

8.1 Use of Facilities

(a) Request from Butts County Sheriff's Office to Rent the Rufus Adams Auditorium for the
PACE Class (Paul Adams – Charles Edward Class) on October 14, 2016

8.2 Out-of-District Travel: NONE

IX. INFORMATION ITEMS

9.1 School Council Minutes: NONE

9.2 Monthly Tribunal Report: NONE

9.3 Monthly Operations Report

9.4 Monthly Curriculum, Instruction and Assessment Report

X. ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Clifford Marshall, seconded by Millard Daniel, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on July 19, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Mamie Crawford, seconded by Bobby Craven, the board unanimously approved the agenda. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Chairman Morris congratulated Ellen Glidewell, Human Resource Specialist at BCSS, as the winner of the August, 2016, Extra-Mile Award. Chairman Morris read the excerpt for and presented the award to Ellen Glidewell who was nominated by Superintendent Robert Costley.

Lindsay Shurtz, a JHS Senior, was recognized by the board as a Georgia Governor's Honors participant, attending the Georgia Governor's Honors Program at Valdosta State University to study Spanish during Summer 2016.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved policy GAE Complaints and Grievances for thirty-day review. Said policy draft GAE is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved immediate revision to policy GARH Employee Leaves and Absences. Said policy GARH is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved contracted services from Marvin Burgamy to provide Physical Therapy services with an annual budget of \$35,000 (IDEA funds); and contracted services addendum from Peditria for Nursing services in the amount of \$70,000 (funded by Pupil Services/Medicaid) and Jan Flowers to provide Occupational Therapy services with an annual budget of \$55,000 (General Funds-Pupil Services). Said contracted services are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for July 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for July 2016 are hereby made a part of these

minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved a request from Butts County Sheriff's Office to rent the Rufus Adams Auditorium for the PACE Class (Paul Adams – Charles Edward Class) on October 14, 2016. Said request for use of facility is hereby made a part of minutes by reference.

There were no requests for out-of-district travel.

There were no school council minutes.

There was no student disciplinary tribunal held during the month of July 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of August 2016.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Clifford Marshall, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

September 13, 2016

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

1. Regular School Board Meeting, August 9, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

V. SPECIAL REPORTS AND RECOGNITION

- 5.1 American Heart Association – Scott Cooper

VI. SUPERINTENDENT’S REPORT

- 6.1. Personnel Report
- 6.2. Surplus Property and Textbooks
- 6.3 Final Approval Board Policy GAE Complaints and Grievances
- 6.4 FY17 Board of Education Training Plan
- 6.5 Faculty Training Grant Request
- 6.6 Safety Grant – SNP
- 6.7 Board Resolution to Oppose the Opportunity School District Constitutional Amendment
- 6.8 Approval of Purchase Orders for Title I Schoolwide Initiatives

VII. FINANCIAL

- 7.1. Financial Report, Expenditures and SPLOST IV Revenue Collections for August, 2016

VIII. OTHER BUSINESS

- 8.1. Use of Facilities
 - (a) Request from the Exchange Club of Jackson to Rent the Parking Lot near Fairgrounds for the Butts County Fair on September 22 – October 4, 2016
 - (b) Request from the Exchange Club of Jackson to Rent the Parking Lot near Fairgrounds for the Smokin Pork-N-Butts on November 4 – 15, 2016
- 8.2. Out-of-District Travel
 - (a) Request from JHS FFA-FCCLA to attend the Georgia FFA-FCCLA Convention in Covington, GA, on September 15-16, 2016
 - (b) Request from JHS Softball to attend the Morgan County Softball Tournament in Madison, GA, on September 16-17, 2016
 - (c) Request from JHS ROTC to attend the Marine Corps Basic Training Orientation in Parris Island, SC, on October 11-14, 2016
 - (d) Request from JHS 10th – 12th Grade French to attend the French Canada Trip in Montreal and Quebec, Canada, on June 5-11, 2017
 - (e) Request from JHS Speech and Debate Team to participate in Speech & Debate Tournaments in different counties in the state of Georgia and Alabama throughout SY2016-17

IX. INFORMATION ITEMS

1. School Council Minutes: DES
2. Monthly Tribunal Report
3. Monthly Operations Report
4. Monthly Curriculum, Instruction and Assessment Report
5. E-SPLOST Referendum Update
6. ACT Score Report for the Class of 2016
7. Enrollment Report

ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Clifford Marshall, seconded by Bobby Craven, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on August 9, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Clifford Marshall, seconded by Bobby Craven, the board unanimously approved the agenda. Said agenda is hereby made a part of these minutes by reference.

Mr. Scott Cooper, Youth Market Representative with the American Heart Association, recognized and presented certificates to our schools for their participation and work done by their staff in help raising over \$16,000 for the American Heart Association during 2015-16 SY.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the school board policy: GAE Complaints and Grievances. Said school board policy is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Millard Daniel, and the board unanimously approved the FY17 Board of Education Training Plan. Said FY17 Board of Education Training Plan is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, the board unanimously approved the submission of a Faculty Training Grant by School System Social Worker Susan Sarsany. Butts County Schools will be applying for grant funding that will help train 250 of our school employees in the Stewards of Children Program. Stewards of Children is a 2 hour, evidence-informed training program that teaches adults how to prevent, recognize, and react responsibly to child sexual abuse. Said Faculty Training Grant request is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved a Safety Grant application through the Georgia School Boards Association for the SNP by School Nutrition Director Nicole James. Said request is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Bobby Craven, seconded by Millard Daniel, and the board unanimously approved the Board Resolution to Oppose the Opportunity School District Constitutional Amendment by the superintendent. **A copy of the Board Resolution will be placed in the minute attachment notebook.** Said recommendation is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the Approval of Purchase Orders for Title I Schoolwide Initiatives. **A copy of the memo for purchases will be placed in the minute attachment notebook.** Said Approval of Purchase Orders for Title I Schoolwide Initiatives is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Millard Daniel, and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for August 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for August 2016 are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Bobby Craven, and the board unanimously approved the following requests for the use of facilities: from the Exchange Club of Jackson to rent the parking lot near Fairgrounds for the Butts County Fair on September 22 – October 4, 2016; and from the Exchange Club of Jackson to rent the parking lot near Fairgrounds for the Smokin Pork-N-Butts on November 4 – 15, 2016. Said requests for use of facilities are hereby made a part of minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford and the board unanimously approved the following requests for out-of-district travel: from JHS FFA-FCCLA to attend the Georgia FFA-FCCLA Convention in Covington, GA, on September 15-16, 2016, from JHS Softball to attend the Morgan County Softball Tournament in Madison, GA, on September 16-17, 2016, from JHS ROTC to attend the Marine Corps Basic Training Orientation in Parris Island, SC, on October 11—14, 2016, from JHS 10th -12th Grade French to attend the French Canada Trip in Montreal and Quebec, Canada, on June 5-11, 2017, and from JHS Speech and Debate Team to participate in Speech & Debate Tournaments in different counties in the states of Georgia and Alabama throughout SY2016-17. Said requests for out-of-district travel are hereby made a part of these minutes by reference.

School council minutes were submitted by Daughtry Elementary School for review by the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of August 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of September 2016.

Mr. Costley provided to the board an update on the E-SPLOST Referendum.

Mr. Costley informed the board about the ACT Score Report for the Class of 2016.

Mr. Costley provided the board with the BCSS Student Enrollment Count Report.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Bobby Craven, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
SPECIAL CALLED MEETING
AGENDA**

Meeting held at Ernest Battle Professional Learning Center, 218 Woodland Way, Jackson, GA

October 4, 2016 6:00 p.m.

I. CALL TO ORDER

II. ADOPTION OF THE AGENDA

III. EXECUTIVE SESSION

3.1 Personnel

ADJOURNMENT

The Butts County Board of Education held a Special Called School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Millard Daniel, Mamie Crawford, and Superintendent Robert Costley. Bobby Craven was not present.

Johnny Morris called the meeting of the Butts County Board of Education to order.

On a motion by Mamie Crawford, seconded by Clifford Marshall, the board voted unanimously approved the agenda as presented with a 4-0 vote with Bobby Craven absent.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board voted unanimously to move into Executive Session to discuss personnel with 4-0 vote with Bobby Craven absent.

On a motion by Millard Daniel, seconded by Clifford Marshall, the board voted unanimously to move out of Executive Session with no action taken in executive session with 4-0 vote with Bobby Craven absent.

There being no other business to be considered, on a motion by Clifford Marshall, seconded by Millard Daniel, the board voted unanimously to adjourn with 4-0 vote with Bobby Craven absent.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

October 4, 2016

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

1. Regular School Board Meeting, September 13, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

V. SPECIAL REPORTS AND RECOGNITION

- 5.1 Extra Mile
- 5.2 The Georgia Accrediting Commission Certificates

VI. SUPERINTENDENT'S REPORT

- 6.1. Personnel Report
- 6.2. Surplus Property and Textbooks: **NONE**
- 6.3 Substitute Teacher Salary
- 6.4 National School Lunch Program (NSLP) for Equipment Assistance
- 6.5 National WWII Museum Travel Grant Request – JHS
- 6.6 Contract for School Psychologist Services

VII. FINANCIAL

- 7.1. Financial Report, Expenditures and SPLOST IV Revenue Collections for September, 2016

VIII. OTHER BUSINESS

- 8.1. Use of Facilities
 - (a) Request from T&K Studios to Rent the Rufus Adams Auditorium and Ernest Battle Professional Learning Center on Various Dates in May and June between May 7 – June 3, 2017
 - (b) Request from the Butts County Chamber of Commerce to use the Jackson High School Grounds for the BCCC Annual Christmas Parade on December 2, 2016
 - (c) Request from BW Entertainment to Rent the Rufus Adams Auditorium for the Gospel Concert on January 7, 2017
- 8.2. Out-of-District Travel
 - (a) Request from JHS SkillsUSA Officers to participate in the 2RE Fall Leadership Conference at the Sheraton Atlanta Hotel in Atlanta, GA, October 24-25, 2016
 - (b) Request from JHS HOSA to attend the Georgia HOSA Fall Leadership Conference at the Atlanta Marriott Marquis in Atlanta, GA, November 7-8, 2016
 - (c) Request from JHS FBLA to attend the FBLA Leadership Conference & Competition Practice in Athens, GA, November 16-17, 2016

IX. INFORMATION ITEMS

- 9.1. School Council Minutes: **NONE**
- 9.2. Monthly Tribunal Report
- 9.3. Monthly Operations Report
- 9.4. Monthly Curriculum, Instruction and Assessment Report
- 9.5. Review of E-SPLOST and Bond Referendum
- 9.6 Construction Management – at risk Services RFP
- 9.7 2016 SAT Score Report

ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff. Bobby Craven was not present.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on September 13, 2016, with a 4-0 vote with Bobby Craven absent. Said minutes are hereby made a part of these minutes by reference.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the agenda with a 4-0 with Bobby Craven absent. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Mamie Crawford congratulated Sammy Barber, BCSS Maintenance Technician, as the winner of the October, 2016, Extra-Mile Award. Mamie Crawford read the excerpt for and presented the award to Sammy Barber who was nominated by BCSS Social Worker Susan Sarsany.

On behalf of the Board of Education, Superintendent Robert Costley recognized and presented certificates from the Georgia Accrediting Commission to BCSS and all of the schools. This is to certify that the educational program has met all the necessary standards to be Accredited with Quality by GAC for the scholastic year 2016-2017.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the monthly personnel report with a 4-0 vote with Bobby Craven absent. Said monthly personnel report is hereby made a part of these minutes by reference.

There were no Surplus Property and Textbooks to report for the month of September 2016.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board approved the Substitute Teacher Salary with a 3-0 vote with Clifford Marshall abstaining and with Bobby Craven absent. Said Substitute Teacher Salary is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved a grant request from the National School Lunch Program (NSLP) for Equipment Assistance with a 4-0 vote with Bobby Craven absent. Said grant request for the National School Lunch Program (NSLP) for Equipment Assistance is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the National WWII Museum Travel Grant Request for JHS with a 4-0 vote with Bobby Craven absent. Said National WWII Museum Travel Grant Request for JHS is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved that Presence Learning be awarded a contract to perform School Psychologist Services for the school system at an estimated cost of \$30,000, with a 4-0 vote with Bobby Craven absent. Said Contract for School Psychologist Services is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for September 2016, with a 4-0 vote with Bobby Craven absent. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for September 2016 are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Millard Daniel, and the board unanimously approved the following requests for the use of facilities: from T&K Studios to rent the Rufus Adams Auditorium and Ernest Battle Professional Learning Center on various dates in May and June between May 7 – June 3, 2017; from the Butts County Chamber of Commerce to use the Jackson High School Grounds for the BCCC Annual Christmas Parade, December 2, 2016; and from BW Entertainment to rent the Rufus Adams Auditorium for the Gospel Concert, January 7, 2017, with a 4-0 vote with Bobby Craven absent. Said requests for use of facilities are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the following requests for out-of-district travel: from JHS SkillsUSA Officers to participate in the 2RE Fall Leadership Conference at the Sheraton Atlanta Hotel in Atlanta, GA, October 24-25, 2016; from JHS HOSA to attend the Georgia HOSA Fall Leadership Conference at the Atlanta Marriott Marquis in Atlanta, GA, November 7-8, 2016; and from JHS FBLA to attend the FBLA Leadership Conference & Competition Practice in Athens, GA, November 16-17, 2016, with a 4-0 vote with Bobby Craven absent. Said requests for out-of-district travel are hereby made a part of these minutes by reference.

There were no school council minutes.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of October 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of October 2016.

Mr. Costley provided to the board a review of a draft version of the upcoming E-SPLOST V and Bond Referendum.

Mr. Costley provided a draft RFP for Construction Management-At-Risk for Facility Projects for the Butts County School District for review by the board.

Mr. Costley provided the board with the 2016 SAT Score Report.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Clifford Marshall, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
REGULAR MONTHLY MEETING
AGENDA**

November 8, 2016

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

- 2.1 (a) Special Called Meeting, October 4, 2016
- (b) Regular School Board Meeting, October 4, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

V. SPECIAL REPORTS AND RECOGNITION

- 5.1. Extra Mile Award
- 5.2 Recognition of Jackson Jets
- 5.3 Recognition of JHS Debate Team
- 5.4 Veterans Recognition – Bobby Craven – Marines, Chris Thurston - Army

VI. SUPERINTENDENT’S REPORT

- 6.1 Personnel Report
- 6.2 Surplus Property and Textbooks
- 6.3 Board Resolution to Call for Referendum for E-SPLOST V and the Sale of Bonds
- 6.4 Amended FY17 Calendar
- 6.5 Policy for 30-day Review: BH Board Code of Ethics (Revision)
 - DJED Bids and Quotations (Revision)
 - IHF Graduation Requirements (New)
 - JR Student Records (Revision)
 - JRA Student Data Privacy Complaints (New)
- 6.6 Movement of Alternative School Program to the Ernest Battle Professional Learning Center
- 6.7 Designation of Alternative School Program as “New Beginnings Academy”
- 6.8 Addition of Pre-K Classroom at SES
- 6.9 Contracted Service for HVAC Water Treatment
- 6.10 Recommendation to Modify Elementary Band Rooms to Accommodate Program Growth
- 6.11 Recommendation for Rubicon Atlas Curriculum Management System
- 6.12 Board Resolution to Modify Facility Plan

VII. FINANCIAL

- 7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for October, 2016

VIII. OTHER BUSINESS

- 8.1 Use of Facilities
 - (a) Request from Life Enrichment Team – LET to rent the Ernest Battle Professional Learning Center for the Trauma (Childhood) Training & Brain Development Training, November 16 & December 6, 2016
 - (b) Request from Butts County Counseling Center/McIntosh Trail CSB to rent the Rufus Adams Auditorium for the Beatles: The Return Concert, April 29, 2017
- 8.2 Out-of-District Travel
 - (a) Request from DES 2nd & 3rd Grade Science Clubs to Travel to Laura S Walker State Park & Okefenokee Swamp Park in Waycross, GA, February 17-19, 2017
 - (b) Request from DES 4th & 5th Grades to Travel to Space Camp in Huntsville, AL,

May 19-21, 2017
(c) Request from HMS 7th & 8th Grades to travel to Washington, D.C., April 1 -3, 2017

IX. INFORMATION ITEMS

- 9.1 School Council Minutes: JES
- 9.2 Monthly Tribunal Report
- 9.3 Monthly Operations Report
- 9.4 Monthly Curriculum, Instruction and Assessment Report
- 9.5 Graduation Report 2016
- 9.6 Capital Projects Planning Report

X. ADJOURNMENT

BUTTS COUNTY

November 8, 2016

JACKSON, GEORGIA

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved the minutes from the Special Called Meeting on October 4, 2016, and Regular Monthly School Board Meeting on October 4, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Mamie Crawford, seconded by Clifford Marshall, the board unanimously approved the agenda as presented. Said agenda is hereby made a part of these minutes by reference.

On behalf of the board, Johnny Morris congratulated Allen Bell, JES Art Teacher, as the winner of the November, 2016, Extra-Mile Award. Johnny Morris read the excerpt for and presented the award to Allen Bell who was nominated by JES Music Teacher, Martha Jo McMahon. Mr. Allen was accompanied by his wife, JES Teacher, Debbie Bell.

On behalf of the Board of Education, Superintendent Robert Costley recognized and presented certificates to the 2016 JHS and HMS Jackson Jets. Dr. Todd Simpson (JHS Principal) and Mrs. Tracey Allen (HMS Principal) congratulated the following teachers and team members who were present: Lisa Rothchild (JHS SpEd Chair), Nakisha Woolery (JHS SpEd Teacher), JC Dutton, Jeffrey Hamlin, and Kelvonte' Usher. They were accompanied by a host of family members. Troy Allen, Caleb Clements, Keonte Jackson, Sarah Murphy, Ryan Putt, and Garrett Whitwell were not in attendance.

On behalf of the Board of Education, Superintendent Robert Costley recognized and presented certificates to the JHS Speech and Debate Team. Mrs. Laura LaChappelle, JHS Social Studies Chair, congratulated the following for participating in the 2016 National Speech & Debate Tournament in Salt Lake City, Utah: Laura Barabas, freshman, Semi-Finalist/3rd place for Novice Lincoln-Douglas Debate; Conner LaChappelle, freshman, Ranked 8th Novice Public Forum Debate; and Erica Sims, junior, Ranked 10th Novice Public Forum Debate. They were accompanied by family members.

On behalf of the board, Superintendent Robert Costley recognized and honored Board Member Bobby Craven for his military service with the United States Marines. Recognition and honor were also given to Director of Maintenance Chris Thurston for his service with the United States Army, and Superintendent Robert Costley for his service with the United States Navy.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Millard Daniel, and the board unanimously approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the Board Resolution to Call for Referendum for E-SPLOST V and the Sale of Bonds. Said Board Resolution to Call for Referendum for E-SPLOST V and the Sale of Bonds are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved amended FY17 Calendar. Said amended FY17 Calendar is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved revisions and additions of the following to school board policies: BH Board Code of Ethics (Revision), DJED Bids and Quotations (Revision), IHF Graduation Requirements (New), JR Student Records (Revision), and JRA Student Data Privacy Complaints (New). The policies were posted for 30-day public review and comment after the November 8, 2016 School Board Meeting. Said policy revisions and additions for 30-day public review and comment are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Bobby Craven, and the board unanimously approved Movement of the Alternative School Program to the Ernest Battle Professional Development Center. This move is effective January, 2017. Said Movement of Alternative School Program to the Ernest Battle Professional Development Center is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved Designation of Alternative School Program as “New Beginnings Academy”. Said Designation of the Alternative School Program as “New Beginnings Academy” is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the acceptance of a Georgia lottery-funded Pre-K Classroom at Stark Elementary School. This is the 7th Pre-K program for BCSS. This specific program would be a special education “inclusion” class, housing at least six students with disabilities. The state will fund most of the cost of a para-pro and teacher for the program, along with some startup capital costs. Said Addition of Pre-K Classroom at SES is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved Contracted Services from Share Corporation for HVAC Water Treatment at Henderson Middle School and the three elementary schools for the total annual cost of \$10,140.00. Said Contracted Service for HVAC Water Treatment is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall,

seconded by Millard Daniel, and the board unanimously approved the modifications of elementary band rooms to accommodate growth. Mr. Costley presented a recommendation that Parrish Construction complete this project as proposed for the guaranteed maximum price of \$75,406.00. Said recommendation is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the superintendent's recommendation to contract with Rubicon Atlas Curriculum Management System with a cost of \$14,250.00. Said recommendation is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Millard Daniel, and the board unanimously approved a board resolution to modify the state-approved Facility Plan for BCSS. **A copy of the resolution will be placed in the minute attachment notebook.** Said Board Resolution is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for October 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for October 2016 are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the following requests for the use of facilities at no charge: from Life Enrichment Team/LET to rent the Ernest Battle Professional Development Center for the Childhood Trauma Training & Brain Development Training, November 16 & December 6, 2016, and from Butts County Counseling Center/McIntosh Trail CSB to rent the Rufus Adams Auditorium for the Beatles--The Return Concert, April 29, 2017. Said requests for use of facilities are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved the following requests for out-of-district travel: from DES 2nd & 3rd Grade Science Clubs to travel to Laura S. Walker State Park & Okefenokee Swamp Park in Waycross, GA, February 17-19, 2017; from DES 4th & 5th grades to travel to Space Camp in Huntsville, AL, May 19-21, 2017; and from HMS 7th & 8th grades to travel to Washington, D.C., April 1-3, 2017. Said requests for out-of-district travel are hereby made a part of these minutes by reference.

School council minutes were submitted by Jackson Elementary School for review by the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of November 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of November 2016.

Mr. Costley provided to the board the Graduation Rate Report for 2016.

Mr. Costley provided to the board a report regarding planned projects and a timeline for capital development of BCSS facilities.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Clifford Marshall, the board voted unanimously to adjourn.

**BOARD OF EDUCATION
SPECIAL CALLED MEETING
AGENDA**

December 13, 2016 5:30 PM

- I. CALL TO ORDER**
- II. ADOPTION OF THE AGENDA**
- III. EXECUTIVE SESSION**
Personnel
- III. ADJOURN**

BUTTS COUNTY

December 13, 2016

JACKSON, GEORGIA

The Butts County Board of Education held a Special Called School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, and Superintendent Robert Costley.

Johnny Morris called the meeting to order.

On a motion by Clifford Marshall, seconded by Mamie Crawford, the board unanimously approved the agenda with the addition of an executive session for personnel.

On a motion by Millard Daniel, seconded by Mamie Crawford, the board unanimously approved moving into Executive Session for the purpose of the discussion of personnel.

On a motion by Mamie Crawford, seconded by Clifford Marshall, the board unanimously approved moving out of Executive Session.

There being no other business to be considered, on a motion by Clifford Marshall, seconded by Millard Daniel, the board voted unanimously to adjourn the meeting.

BOARD OF EDUCATION REGULAR MONTHLY MEETING AGENDA

December 13, 2016

I. CALL TO ORDER

II. APPROVAL OF THE MINUTES

2.1 Regular School Board Meeting, November 8, 2016

III. ADOPTION OF THE AGENDA

IV. COMMENTS FROM THE PUBLIC

NONE

V. SPECIAL REPORTS AND RECOGNITION

5.1 Recognition of Annual Christmas Card Contest Winner – Kathryn Christian

5.2 Recognition of Safety Incentive Grant Award - SNP

5.3 Extra Mile Award

VI. SUPERINTENDENT'S REPORT

6.1 Personnel Report

6.2 Surplus Property and Textbooks

6.3 2017 BOE Meeting Dates

6.4 FY18 Calendar for Public Review

6.5 Final Approval Board Policies: BH Board Code of Ethics (Revision)

DJED Bids and Quotations (Revision)

IHF Graduation Requirements (New)

JR Student Records (Revision)

JRA Student Data Privacy Complaints (New)

6.6 Tentative Approval for Public Review of Policy BCBI Public Participation in Board Meetings (Revision)

6.7 School Year 2016-2017 School Board Food Bid Mid-Year Results Approval Form

6.8 Modification of Ernest Battle Building for the Alternative School Program

VII. FINANCIAL

7.1 Financial Report, Expenditures and SPLOST IV Revenue Collections for November, 2016

VIII. OTHER BUSINESS

8.1 Use of Facilities

(a) Request from Butts Co Life Enrichment Team/LET to Rent the Ernest Battle Professional Development Center for the Diaper Day on January 24th, 2017

8.2 Out-of-District Travel

(a) Request from JHS Theatre to attend ThesCon, the High School Theatre Honor Society State Convention in Columbus, Georgia on February 9th – 11th, 2017

IX. INFORMATION ITEMS

9.1 School Council Minutes: SES

9.2 Monthly Tribunal Report

9.3 Monthly Operations Report

9.4 Monthly Curriculum, Instruction and Assessment Report

9.5 FY2018 Budget Revenue Projections

9.6 FY2018 Budget Process Timeline

ADJOURNMENT

The Butts County Board of Education held its regular monthly School Board Meeting with the following members present: Johnny Morris, Clifford Marshall, Bobby Craven, Millard Daniel, Mamie Crawford, Superintendent Robert Costley, and members of the staff.

Johnny Morris called the regular monthly meeting of the Butts County Board of Education to order with the Pledge of Allegiance.

On a motion by Millard Daniel, seconded by Clifford Marshall, the board unanimously approved the minutes from the Regular Monthly School Board Meeting on November 8, 2016. Said minutes are hereby made a part of these minutes by reference.

On a motion by Millard Daniel, seconded by Clifford Marshall, the board unanimously approved the agenda as presented with an amendment to item VI. Superintendent's Report under 6.1 Personnel Report for Superintendent Evaluation & Contract. Said agenda with amendment is hereby made a part of these minutes by reference.

On behalf of the board, Superintendent Robert Costley recognized the 2016 Christmas Card Art Contest winner, Kathryn Christian, 4th grader at Daughtry Elementary School. Kathryn's artwork will be featured on the 2016 Butts County School System Christmas Card. Kathryn was in attendance with her parents. This is the fifth annual Butts County School System's Christmas Card Art Contest.

Mickey Key, GSBA Risk Management Services Member Advocate, recognized and presented Nicole James, BCSS School Nutrition Director, with the Safety Incentive Grant in the amount of \$5,000. GSBA Risk Management Services is pleased to support Mrs. James' efforts to make Butts County Schools a safer environment for its staff and students. Nicole James was accompanied by her SNP managers: Vlanda Whidby/DES, Dianne Cook/SES, Amber Cromer/HMS, and Ruth Fewell/JHS.

On behalf of the board, Superintendent Robert Costley congratulated Kim Conley, DES School Nurse, as the winner of the December, 2016, Extra-Mile Award. Board Member Millard Daniel read the excerpt and presented the award. Mrs. Conley was nominated by Daughtry Elementary School Sp.Ed. Teacher Misty Thompson. Kim Conley was accompanied by her husband and daughter.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved the monthly personnel report. Said monthly personnel report is hereby made a part of these minutes by reference.

The board announced that it had conducted an annual evaluation of the superintendent and that he performed satisfactorily in all nine areas. A motion was made by Mamie Crawford, seconded by Clifford Marshall, and the board unanimously approved the Extension of the superintendent's contract through December 1, 2019. Said Extension of the superintendent's contract through December 1, 2019 is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved the list of surplus property and textbooks. Said list of surplus property and textbooks is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the 2017 Board of Education Meeting Dates. Said 2017 Board of Education Meeting Dates is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Clifford Marshall, seconded by Mamie Crawford, and the board unanimously approved the FY18 School Year calendar for 30-day public review. Said FY18 School Year calendar for 30-day public review is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved revisions and additions of the following to school board policies: BH Board Code of Ethics (Revision), DJED Bids and Quotations (Revision), IHF Graduation Requirements (New), JR Student Records (Revision), and JRA Student Data Privacy Complaints (New). Said policy revisions and additions are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved policy BCBI Public Participation in Board Meetings (Revision) for thirty-day review. Said policy draft revision BCBI is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made Mamie Crawford, seconded by Millard Daniel, and the board unanimously approved the School Year 2016-2017 School Board Food Bid Mid-Year Results Approval Form. Said School Year 2016-2017 School Board Food Bid Mid-Year Results Approval Form is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approved the Modification of Ernest Battle Building for the Alternative School Program. Said modification is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Clifford Marshall, and the board unanimously approved the Financial Report, Expenditures, and the SPLOST IV Revenue Collections for November, 2016. Said Financial Report, Expenditures and SPLOST IV Revenue Collections for November, 2016, are hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Millard Daniel, seconded by Mamie Crawford, and the board unanimously approve the request from the Butts County Life Enrichment Team/LET to rent the Ernest Battle Professional Development Center for the Diaper Day on January 24, 2017. Said request for use of facilities is hereby made a part of these minutes by reference.

On recommendation by the superintendent, a motion was made by Mamie Crawford, seconded by Bobby Craven and the board unanimously approved the following request for out-of-

district travel: from JHS Theatre to attend ThesCon, the High School Theatre Honor Society State Convention in Columbus, Georgia, on February 9, 2017. Said request for out of district travel is hereby made a part of these minutes by reference.

School Council Minutes were submitted by SES for review by the board.

Mr. Shannon Christian, Assistant Superintendent of Operations, provided the board with the Tribunal report for the month of December, 2016.

Mr. Shannon Christian, Assistant Superintendent of Operations, submitted a monthly operations report for review by the board.

Dr. Melinda Ellis, Deputy Superintendent for Curriculum and Instruction, provided the board with the Curriculum, Instruction and Assessment report for the month of December, 2016.

Mr. Costley informed the board about the FY2018 Budget Revenue Projections.

Mr. Costley submitted a projected FY2018 Budget Process Completion Timeline for review by the board.

There being no other business to be considered, on a motion by Millard Daniel, seconded by Mamie Crawford, the board voted unanimously to adjourn.