

**Jackson High School Syllabus, Business**

*Transforming our students into future-ready learners and contributing members of society*

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| **School & Teacher Summary** |

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| **School Phone Number** | 770-504-2340 | **Teacher Name** | Beau Garrett  Randall Wilder |
| **School Website** | jhs.butts.k12.ga.us | **Teacher Contact Info** | [garrettj@bcssk12.org](mailto:garrettb@bcssk12.org)  [wilderr@bcskk12.org](mailto:wilderr@bcskk12.org) |

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| **GRADING**  **A = 90%-100% B = 80%-89% C = 70%-79% F = 0%-69%** |
| **CTAE Grading**  30% Formative assignments  20% Summative assignments (includes final exam)  30% Daily grades  20% Employability skills  **Late/Missing Work Policy**  Students are responsible for completing all assignments. Students are given three days to complete a missed assignment with a 5-point deduction. After 5 days, a 0 is entered in the gradebook and the assignment is no longer eligible for late submission or a make-up. The teacher has discretion and will consider extenuating circumstances. |

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| **High School Expectations** |
| **Academic Progress** |
| Parents may contact teacher to monitor students’ progress. Final report cards are issued in January (for fall courses) and May (for spring courses). Students and Parents may also monitor grades on Infinite Campus.  <https://campus.butts.k12.ga.us/campus/portal/butts.jsp>  New parent users can request a Parent Portal Activation Key by visiting the school with a valid photo ID. The Activation Key cannot be provided over the phone. |
| **Make-up Work** |
| Students with excused absences or suspensions have twice the number of school days missed to make up assigned work. It is the student’s responsibility to obtain work from the teachers. For details see the 2022-2023 Student Handbook. |
| **Student Conduct** |
| Students are expected to abide by the rules, expectations, and code of conduct that is described in  Student Handbook 2022-2023 pages 16-23 |
| **Discipline Procedure** |
| 1st Time – Verbal Warning, 2nd Time – Parent Contact, 3rd Time – Discipline Referral |
| **Cell Phones** |
| Cell phone distractions are not permitted in our office. |
| **Office Hours** |
| 6:30 A.M. – 7:30 A.M. |

**CTAE Work Ethic Rubric**



**I have reviewed the course syllabus; I understand the CTAE Late/Missing Work Policy and Work Ethic Rubric.**

Student printed name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent printed name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_